

Cactus Park Elementary Distance Education Technology Policy

Introduction

Cactus Park Elementary recognizes the importance of providing quality education to all students, even in the face of emergencies and unforeseen circumstances. In accordance with SB 215 of Nevada Law, this policy outlines the procedures and guidelines for implementing a distance education program to ensure technology access for both students and teachers.

Section 1: Purpose

The purpose of this policy is to establish a framework for the provision of technology resources to students and teachers in the event of an emergency distance education program at Cactus Park Elementary. This policy aims to facilitate a seamless transition to remote learning while adhering to Nevada law.

Section 2: Technology Access for Students

2.1 Device Distribution

In the event of an emergency distance education program, Cactus Park Elementary will:

- a. Maintain an [updated inventory](#) of available devices such as laptops, tablets, or other appropriate technology resources.
- b. Survey all families using Google Forms and develop a priority-based system for distributing devices, giving preference to students who do not have access to suitable devices at home.
- c. Notify parents and guardians of the device distribution process and schedule. Parents will sign this [agreement](#) to receive a device.

2.2 Internet Connectivity

Cactus Park Elementary will:

- a. Identify students lacking reliable internet access.

- b. Collaborate with local internet service providers to facilitate internet connectivity solutions, which may include providing Wi-Fi hotspots or assisting eligible families in obtaining affordable internet access.

2.3 Technical Support

Cactus Park Elementary will:

- a. Establish a technical support hotline or email for students and parents to address device and connectivity issues during the distance education program.

2.4 Accessibility Considerations

Ensure that all technology resources and digital learning materials are accessible to students with disabilities, complying with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act.

Section 3: Technology Access for Teachers

3.1 Teacher Devices

Cactus Park Elementary will:

- a. Provide teachers with the necessary devices and software to facilitate distance education, including laptops and relevant software licenses.
- b. Ensure that teachers are proficient in using the provided technology resources by offering learning materials and/or professional development virtually or in person.

3.2 Professional Development

Cactus Park Elementary will:

- a. Offer training and professional development opportunities to teachers to enhance their proficiency in delivering remote instruction effectively.

3.3 Technical Support

Cactus Park Elementary will:

- a. Establish a technical support system for teachers to address any technology-related issues during distance education.

Section 4: Cost Estimation

Cactus Park Elementary will:

- a. Prepare a detailed estimate of the costs associated with implementing the emergency distance education program, including but not limited to device acquisition, software licensing, internet connectivity solutions, technical support personnel, and professional development expenses. This will be done so in collaboration with vendor partners such as EdTech101 and Lenovo.
- b. Periodically review and update the cost estimate to reflect changes in technology needs and evolving circumstances.

Section 5: Implementation Plan

5.1 Activation of the Distance Education Program

In the event of an emergency that necessitates the activation of the distance education program:

- a. The school administration will communicate the activation to all stakeholders, including students, parents, and staff.
- b. Devices will be distributed to students based on the priority system.

5.2 Ongoing Management

Cactus Park Elementary will:

- a. Continuously monitor and evaluate the effectiveness of the distance education program.
- b. Regularly assess the technology needs of students and teachers and adjust resources and support accordingly.

5.3 Reporting and Compliance

Cactus Park Elementary will:

a. Comply with all reporting requirements as mandated by Nevada law and regulations.

b. Keep detailed records of all expenses related to the emergency distance education program.

Conclusion

This Distance Education Technology Policy ensures that Cactus Park Elementary is prepared to implement a comprehensive emergency distance education program in compliance with SB 215 of Nevada law. The policy aims to provide equitable access to technology resources for both students and teachers to maintain the continuity of education during emergencies.